

Adair City Council
City Hall Chambers
May 9, 2018

A regular Council meeting was held May 9, 2018 at the City Hall Chambers. Present were Mayor John Larsen, who called the meeting to order, and council persons, Rick Hays, Craig Wedemeyer, and Rick Stanley.

Motion by Hays and second by Wedemeyer to approve the agenda. All ayes.

The consent agenda listed the following items to be approved; Minutes from the 4/11/18 council meeting; Bills and Payroll, Monthly Financials, Zipps Pizzeria and Casey's liquor licenses, Building permits 2018-02 through 20187-07 and Cornerstone Pay App #13.

A motion by Hays to approve the consent agenda. Second by Stanley. All ayes.

The following bills were presented to be approved.

BILLS SUBMITTED FOR APPROVAL FOR MAY 9, 2018 COUNCIL MEETING

VENDOR	REFERENCE	AMOUNT
ACCO	CHEMICALS	460.45
ACCU JET SEWER		5,061.30
ADAIR AUTO PARTS	PARTS	17.52
THE ADAIR NEWS	PUBLICATIONS	752.79
ALLIANT ENERGY	UTILITIES	115.18
ANITA SUPPLY CENTER	SCREWS, CONCRETE, ETC.	72.36
ANNIE'S	BOOKS	19.94
BLACK HILLS ENERGY	UTILITIES	847.96
BOHLMANN & SONS	GARBAGE SERVICE	59.39
BOOK SYSTEMS INC	BOOKS	1,190.00
BROWN ELECTRIC		78.00
CANON FINANCIAL SERVICES	COPIER CONTRACT	101.75
CLEAN SWEEP	CLEANING / MOWING CONTRACT	2,663.50
DELTA DENTAL	INSURANCE	538.98
EFTPS	FED/FICA TAX	3,358.27
EXCHANGE STATE BANK	HSA	560.00
FAY PHARMACY	SUPPLIES	35.44
FILTER CARE	FILTERS	24.50
GUTHRIE CO REC	UTILITIES	754.14
GUTHRIE CO SOLID WASTE	QRTRLY FEE	3,319.25
IOWA BARNS	LIBRARY	29.95
COLLECTION SERVICES CENTER	CHILD SUPPORT	427.32
IOWA ONE CALL	LOCATES	59.50
IOWA PUMP WORKS		1,595.00
IPERS	IPERS	2,299.59
JASON ROBERTS	GRAVEL/HAULING	3,472.57

JENCO CONSTRUCTION	PARTIAL PAY#12	73,958.71
JOHN DEERE FINANCIAL		28.30
KAUTZKY TREE CARE	TREE REMOVAL	600.00
KEYSTONE LAB	WATER TESTING	527.00
RANDI LEHMAN	HSA/CELL PHONE	283.00
LORI SCHELOSKI	DEPOSIT REFUND	350.00
LUANN STANLEY	DEPOSIT REFUND	50.00
MARK EMGARTEN	CELL PHONE	75.00
MIDWEST OFFICE TECH	CONTRACT	186.88
MTS	GARBAGE	8,234.48
NORTHERN ESCROW	CDBG FAÇADE	5,472.00
OFFICE DEPOT	SUPPLIES	91.69
PERRYS WINDOW SERVICE	LIBRARY	7.50
PAYROLL	PAYROLL	10,483.01
PETTY CASH	POSTAGE/REIMBURSEMENTS	85.17
POLYCHRONIC	ADMIN SUPPORT	5,090.00
PRECISION PEST	PEST CONTROL	40.00
READER SERVICE	BOOKS/LIBRARY	102.36
RYAN BILLHEIMER	CELL PHONE	75.00
SCHILDBERGS	ROCK	261.95
SNYDER & ASSOCIATES	ENGINEERING FEES	26,701.18
TREASURER-STATE OF IOWA	STATE TAX /SALES TAX	5346.00
VERIZON	POLICE CELL PHONE	64.65
VISA / EXCHANGE ST BANK	CREDIT CARD	1,031.83
WATCHGUARD	POLICE EQUIP	1,205.00
WELLMARK	INSURANCE-VISION	5,758.95
WRIGHT EXPRESS	FUEL CARD	467.23
WILSON WELDING	PARTS	385.00
WINDSTREAM	TELEPHONE	896.01

REPORT TOTALS	\$175,772.55
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GENERAL FUND	34,716.49
CEMETERY FUND	1,345.28
COMMUNITY CENTER FUND	1,092.84
ROAD USE FUND	29.75
EMPLOYEE BENEFIT FUND	3,610.01
COMMUNITY DEVELOPMENT	5,472.00
STREET CAPITAL EXPENSE	100,659.89
WATER FUND	7,299.47
SEWER FUND	9,997.57
GARBAGE FUND	11,549.25

Discussion and possible action with Lynn Hansen from Boys & Girls Club.

Lynn provided Council with an update on the current status of the B&G Club and of upcoming items. She is requesting a donation from the City in the new budget year. Council advised they would review the budget and decide after the fiscal year ends June 30, 2018.

Discussion and possible action on the purchase of a GPS unit.

A quote was received from Seiler Geospatial for \$6802.00 for the unit and tablets.

Motion made by Hays to approve the purchase of a GPS unit. Second by Stanley. All ayes. Motion carried.

Discussion and review of Police applications.

One application and one proposal were received. Council reviewed and will schedule a time to meet with the candidates.

6:53 pm Councilman Irlmeier arrived

Discussion and possible action on tree removal bids for the Adair City Park and the Sunnyhill Cemetery.

Quotes were received by Corner Stone Landscaping and Kautzky Tree Care.

Motion made by Irlmeier to approve the bid from Kautzky Tree Care for tree removal in the City Park. Second by Stanley. All ayes. Motion carried.

Motion made by Irlmeier to approve the bid from Corner Stone for tree removal in the cemetery. Second by Wedemeyer. All ayes. Motion carried.

7:24 pm Councilman Gettler arrived.

Discussion and possible action on the Broadband Project.

The City and Casey Mutual Telephone are still working with Smart Source Consulting on completing a revenue study as well as a business plan. They are also working on USDA applications to help with the funding.

Motion to continue working with Smart Source Consulting and spending up to \$7200 for the revenue study and business plan was made by Hays and seconded by Wedemeyer. All ayes. Motion carried.

Motion to set Public Hearing for May 23, 2018 for Budget Amendment.

Motion by Stanley to set the Public Hearing for the Budget Amendment for May 23, 2018 at 6:30 pm. Second by Wedemeyer. All ayes. Motion carried.

Public Comment

No public comment.

Discussion and possible action on the 5th Street Bridge project.

Fichter advised the Council that there have been discussions with the contractor and the bonding company. They are working on a tender agreement for Merchants Bonding to take over the project.

Motion by Wedemeyer to authorize the Mayor to sign the Tender Agreement and contract if it is completed and presented to the City. Second by Stanley. All ayes. Motion carried.

Motion by Irlmeier and second by Stanley to adjourn. All Ayes. Motion carried.

The next regular Council meeting is scheduled for June 13, 2018 at 6:30 p.m.

Randi Lehman, City Clerk

John Larsen, Mayor