

Adair City Council  
 City Hall Chambers  
 September 12, 2018

A regular Council meeting was held September 12, 2018 at the City Hall Chambers. Present were Mayor John Larsen, who called the meeting to order, and council persons, Rick Hays, Jeremy Gettler, and Rick Stanley. Wedemeyer and Irlmeier were absent.

Motion by Hays and second by Stanley to approve the agenda. All ayes.

The consent agenda listed the following items to be approved; minutes from the 8/8/18 council meeting; Bills and Payroll, Monthly Financials, Great Plains Pay App #4 for \$145,123.07, Building permit 2018-12 and 2018-13, CDBG Draw #23, Cornerstone Pay App #16 and Cramer & Associates Pay App #15 for \$575,441.42.

Motion by Hays, second by Stanley to approve the consent agenda. All ayes.

The following bills were presented to be approved.

BILLS SUBMITTED FOR APPROVAL FOR SEPTEMBER 12, 2018 COUNCIL MEETING

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	CHEMICALS	575.15
ADAIR FEED & GRAIN	SEED	65.00
THE ADAIR NEWS	PUBLICATIONS	82.04
ALLIANT ENERGY	UTILITIES	5,969.08
ANITA SUPPLY CENTER	SUPPLIES	93.11
ANNIES	LIBRARY	19.94
BAKER & TAYLOR	LIBRARY BOOKS	41.41
BLACK HILLS ENERGY	UTILITIES	323.55
CALE BILLHEIMER	LABOR	106.80
BOHLMANN & SONS	SANITATION	59.39
CANON FINANCIALSERVICES	COPIER CONTRACT	111.75
CLAY BILLHEIMER	LABOR-PARK	111.24
CLEAN SWEEP	CLEANING / MOWING CONTRACT	3,317.50
COMPUTER SYSTEMS INC	CONTRACT	389.00
DEARBORN NATIONAL	INSURANCE	514.14
DETER MOTOR CO	POLICE CAR	57.81
EFTPS	FED/FICA TAX	5,433.03
EXCHANGE STATE BANK	HSA	700.00
EXIRA PLUMBING HEATING	CITY HALL AC UNIT	100.00
FAY PHARMACY	SUPPLIES	9.98
GREAT PLAINS CONTRACTERS	WATER PROJECT	411,741.97
GUTHRIE CO REC	UTILITIES	818.99
HORIZON	PARTS	366.22
IOWA FIRE EQUIPMENT	LATCHES	23.90
IOWA ONE CALL	LOCATES	35.60

IPERS	IPERS	3,698.89
JACKS UNIFORMS & EQUIP	POLICE EQUIP	84.88
JACOBSENS	SUPPLIES/FREIGHT	182.64
JIMS LAWN CARE	LAWN MAINT	285.00
KEYSTONE LAB	WATER TESTING	1,564.60
RANDI LEHMAN	HSA/CELL PHONE	283.00
MARK EMGARTEN	CELL PHONE	75.00
MID STATES BANK	LOAN	2360.17
MIDWEST OFFICE TECH	CONTRACT	191.98
MTS INC	GARBAGE CONTRACT	4270.71
OFFICE DEPOT	SUPPLIES	37.42
PAYROLL	PAYROLL	16,511.25
PETTY CASH	POSTAGE/REIMB	8.41
PLOWMAN STANLEY TRENCHING		2,950.35
POLYCHRONIC	ADMIN SUPPORT	4,350.00
READER SERVICE	LIBRARY	26.22
RYAN BILLHEIMER	CELL PHONE	75.00
SICOG		788.67
SNYDER & ASSOCIATES	ENGINEERING FEES	15,790.32
TREASURER-STATE OF IOWA	STATE TAX /SALES TAX	1,032.00
VERIZON	POLICE CELL PHONE	62.64
VISA-EXCHANGE ST BANK	CREDIT CARD	1,740.83
WELLMARK	INSURANCE-VISION	5,758.95
WILSON WELDING		110.00
WRIGHT EXPRESS	FUEL CARD	603.99
WINDSTREAM	TELEPHONE	877.41
	REPORT TOTALS	\$494,727.56

**Discussion and possible action regarding the corner of 5<sup>th</sup> and Stuart.**

Motion made by Gettler and second by Hays for Snyder & Associates to prepare the acquisition plat. All ayes. Motion carried.

**Discussion and possible action on Adair Community Centre items.**

Tabled for September 26<sup>th</sup> meeting.

**Approval of Street Finance Report.**

Tabled for September 26<sup>th</sup>

**Discussion and possible action on the Adair Broadband Project.**

SmartSource Consulting will be doing a Fiber Pledge campaign as well as sending postcards to Adair residents to help develop a business case and financing plan.

**Discussion and possible action in regards to purchasing a new Police Car.**

Council reviewed bids received. Chief Wendt will get more cost estimates for radios, computers, and other equipment and provide it at the next regular meeting.

**Discussion and possible action on GIS Mapping project.**

Council reviewed 2 offers from GIS on data collection. Billheimer stated he has been talking with another company that could do the same project for much less money. Motion by Gettler, second by Stanley for the City Attorney to contact GIS Mapping about retracting our offer and pursue a contract with Midlands GIS. All ayes. Motion carried.

**Discussion and possible action on having a special meeting for the USDA water project.**

A special meeting and a Public Hearing is needed for the next steps for the USDA water treatment project. Council agreed to have a meeting and public hearing on September 26, 2018 at 6:30 pm

During employee reports, Billheimer requested approval to purchase 2 drums of salt guard for the 5<sup>th</sup> Street Bridge.

Motion made by Stanley to approve purchase of salt guard. Second by Hays. All ayes. Motion carried.

**Public Comment**

No public comment.

Motion by Stanley and second by Gettler to adjourn. All Ayes. Motion carried.

The next regular Council meeting is scheduled for October 10, 2018 at 6:30 p.m.

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**Randi Lehman, City Clerk**

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**John Larsen, Mayor**