

Adair City Council
City Hall Chambers
January 9, 2019

A regular Council meeting was held January 9, 2019 at the City Hall Chambers. Present were Mayor John Larsen, who called the meeting to order, and council persons, Rick Hays, Rick Stanley, Kyle Irlmeier and Jeremy Gettler. Absent- Craig Wedemeyer.

Motion by Irlmeier and second by Stanley to approve the agenda. All ayes.

The consent agenda listed the following items to be approved; minutes from the 12/12/18 council meeting; Bills and Payroll, Monthly Financials, Liquor licenses for Blue Goose, Dollar General and Adair Fire Department, Cigarette Permit 2019-01 for Dollar General and the Adair Library November minutes and financials.

Motion by Stanley, second by Hays to approve the consent agenda. All ayes.

The following bills were presented to be approved.

BILLS SUBMITTED FOR APPROVAL FOR JANUARY 9, 2019 COUNCIL MEETING

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	COPIER RENT	215.92
ACCO	CHEMICALS	285.00
ADAIR AUTO PARTS	PARTS	273.30
THE ADAIR NEWS	PUBLICATIONS	473.74
ALLIANT ENERGY	UTILITIES	178.07
ANITA SUPPLY CENTER	MISC SUPPLIES	54.38
BAKER & TAYLOR	LIBRARY BOOKS	172.13
BLACK HILLS ENERGY	UTILITIES	779.75
CANON FINANCIAL SERVICES	COPIER CONTRACT	101.75
CLEAN SWEEP	CLEANING / MOWING CONTRACT	2478.50
CRAIGS	PICKUP REPAIR	209.35
DATA TECH	LICENSCE FEE	2911.59
DELTA DENTAL	INSURANCE	347.46
EFTPS	FED/FICA TAX	3866.16
EXCHANGE STATE BANK	HSA	560.00
GUTHRIE COUNTY REC	UTILITIES	681.80
GUTHRIE CO SOLID WASTE	QUARTERLY BILLING	3319.25
HACH CHEMICAL	CHEMICAL	104.15
IOWA PUMP WORKS	WATER TREATMENT PLANT	4357.90
IPERS	IPERS	2631.35
JACOBSENS	SUPPLIES/FREIGHT	201.06
KEYSTONE LAB	WATER TESTING	538.00
RANDI LEHMAN	HSA/CELL PHONE	283.00
MTS, INC	TRASH SERVICE	3964.79
MARK EMGARTEN	CELL PHONE	75.00

MID STATES BANK	LOAN	4501.18
MUNICIPAL SUPPLY	CHEMICALS / SUPPLIES	674.51
OFFICE DEPOT	SUPPLIES	107.92
PAYROLL	PAYROLL	12172.59
PERRYS WINDOW SERVICE	LIBRARY	7.50
PETTY CASH	POSTAGE/REIMB	33.40
READER SERVICE	LIBRARY	99.68
RYAN BILLHEIMER	CELL PHONE	75.00
SCHROER & ASSOCIATES	AUDIT INVOICE	1750.00
SNYDER & ASSOCIATES	ENGINEERING FEES	20323.85
TREASURER-STATE OF IOWA	STATE-SALES-WET TAX	737.00
VERIZON	POLICE CELL PHONE	62.83
VISA-EXCHANGE ST BANK	CREDIT CARD	1139.16
WELLMARK	INSURANCE-VISION	850.74
WRIGHT EXPRESS	FUEL CARD	222.95
WINDSTREAM	TELEPHONE	883.04

REPORT TOTALS	\$72,704.75
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GENERAL FUND	29,885.35
CEMETERY FUND	1,345.28
COMMUNITY CENTER FUND	20.74
ROAD USE FUND	21.77
EMPLOYEE BENEFIT FUND	1,444.79
2009 SEWER SRF PROJECT	4501.18
STREET CAPITAL EXPENSE	20,323.85
WATER FUND	3,960.52
SEWER FUND	6,806.81
GARBAGE FUND	7,284.04

Discussion with Mindy Schaefer, Adair County Auditor.

Mindy advised of upcoming changes for the election in the fall

Discussion with Sarah Gomez of Midwest Partnership.

Discussion and possible action on appointing Emergency Management representatives.

Mayor Larsen will be the primary representative with Councilman Hayes as Primary alternate and Councilman Wedemeyer as secondary alternate.

Discussion and possible action on the Adair Fiber plan.

Todd Kielkopf with Kielkopf Advisory Services talked to the council about the Adair Fiber plan. He has suggested engaging DA Davidson to place municipal debt for the project. If this

occurs, Kielkopf Advisory Services, Smart Source consulting and DA Davidson will complete a business plan and financial model to propose to Casey Telephone and the City of Adair.

Motion by Gettler to engage with DA Davidson to pursue placing municipal debt for the fiber project. Second by Hays. All ayes. Motion carried.

Discussion and possible action on review of Schroer Audit report.

Council reviewed the report and advised Mayor to sign off on the agreement letter.

Discussion and possible action on Appointments to City Offices.

Motion made by Wedemeyer to approve all suggested appointments. Second by Irlmeier. Roll call vote: Hays-Aye, Gettler-Aye, Wedemeyer-Aye, Irlmeier-Aye, Stanley-Aye. Motion carried.

Discussion and possible action on the Budget Schedule.

Fichter is working on the budget. A special council meeting will be held on January 23 at 6:30 pm to review the budget.

Discussion and possible action on WHKS proposal for weight rating on the 5th Street Bridge.

Motion to accept the Professional Services Agreement from WHKS for bridge inspections in 2019 and 2020 was made by Irlmeier and second by Hays. All ayes. Motion carried.

Discussion and possible action on Resolution 2019-0109-01: SICOG Participation

Motion by Hays and second by Irlmeier to approve Resolution 2019-0109-01: SICOG Participation and payment of dues. All ayes. Motion carried.

Discussion and possible action on Review of Probation for Kasey Brosamle.

Motion by Stanley to end probation period for Kasey Brosamle, and move him to Full Time Police Officer with benefits. Second by Hays. All ayes. Motion carried.

Public Comment

No public comment.

Motion by Wedemeyer and second by Gettler to adjourn. All Ayes. Motion carried.

The next regular Council meeting is scheduled for February 13th at 6:30 p.m.

Randi Lehman, City Clerk

John Larsen, Mayor